



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans_2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21___Selection_Criteria___3_.pdf

Carbon Reduction Plan

Supplier name: Anglia Crown

Publication date: 11/09/2023

Commitment to achieving Net Zero

Anglia Crown is committed to achieving Net Zero emissions by 20**45**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2023	
Additional Details relating to the Baseline Emissions calculations.	
<i>No previous reporting of Carbon Emissions, baseline year 2023, currently the organisation is ascertaining baseline figures</i>	
Baseline year emissions: 2023	
EMISSIONS	TOTAL (tCO_{2e})
Scope 1	401.6 Transport Fleet Emissions 297.5544 Natural Gas used for utilities
Scope 2	508.0175 Electricity Utility
Scope 3 (Included Sources)	XX
Total Emissions	TBC

Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	401.6 Transport Fleet Emissions 297.5544 Natural Gas used for utilities
Scope 2	508.0175 Electricity Utility
Scope 3 (Included Sources)	XX
Total Emissions	TBC

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 95% tCO₂e by 2025. This is a reduction of 5%

Carbon Reduction Projects

OVERVIEW

Review and reduce the business Environmental impact and footprint in the **four** main areas:

Waste

Food Reduce through EPD programmes and shelf life management. All food waste to go for Anaerobic digestion

- b. Ingredient packaging -Recycle –divert all factory waste away from landfill
- c. Single use plastics – Review use and reduce use throughout the business
- d. Effluent – reduction in COD and Total Dissolved Solids

Packaging

- a. Sustainable. Made from recycled material. Able to be recycled.
- b. Impact on overall environmental footprint – Carbon Emissions and water usage.

Carbon Emissions and Energy Savings Opportunities

Reduction in Carbon Emissions and identification of Energy Savings throughout the business and in the following areas specifically: a. Logistics

- b. Manufacturing
- c. Ingredients
- d. Packaging
- e. Equipment
- f. Offices
- g. Engineering

Water

- a. Reduce where possible in direct factory use.
- b. Supply chain including packaging suppliers
- c. Effluent

WASTE

- a. Food – WRAP Courtald 2025

Target, Measure, Act - reduce food waste by 20% by 2025 through EPD programmes and shelf life management. All food waste to go for anaerobic digestion

- b. Ingredient packaging -Recycle –divert all factory waste away from landfill
- c. Single use plastics – Review use and reduce use throughout the business as part of the UK Plastics Pact
- d. Effluent – reduction in COD and Total Dissolved Solids Use of bacteria to reduce CODs

PACKAGING

- a. Plastics Packaging Tax 2022

Increase recycled packaging

Increase levels of recycling of plastic waste

February 2023 launched Evolve up to 75% rPET CPET packaging

- b. UK Plastics Pact by 2025

Eliminate unnecessary single use plastics

100% of plastics packaging to be reusable, recyclable or compostable

70% of plastics packaging effectively recycles or composted

30% average recycles content across all packaging

- c. Impact on overall environmental footprint – Carbon Emissions and water usage.

Per packaging find carbon emissions and water usage during manufacturing process and supply chain

CARBON EMISSIONS AND ENERGY SAVING OPPORTUNITIES

Reduction in Carbon Emissions and implementation of Energy Savings Opportunities throughout the business and in the following areas specifically:

Logistics

- a. fuel,
- b. scheduling of deliveries,
- c. supply chain

Manufacturing

- a. compressed air reduce leakage,
- b. chilled areas and freezers kept at optimum and ensure door seals are good with air curtains
- c. reduction of hot usage

Ingredients- Suppliers Environmental Policies

- d. Packaging – Carbon used in the manufacturing process of the packaging
- e. Equipment – energy output

Offices

- a. use of LED lights and standby for not in use equipment
- b. Removal of disposal cutlery for taste panels
- c. Vending solutions with recyclable cups
- d. Reduction of samples for taste panels
- e. Paper recycling
- f. Food waste

Engineering

- a. Refrigerants
- b. Heating reduction
- c. Low energy lamps
- d. Energy efficiency with steam generation

WATER

- a. Reduce on site through improved hygiene processes.
- b. Supply chain reduction in use.

c. Effluent reduction – improve water quality from factory through bacterial treatment of effluent.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



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Date: 14-9-23

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>